



## **Summer Day Camp: Virus Mitigation Protocol**

Pinewood's Summer Camp is dedicated to providing a fun, enriching and safe camp experience! Given the serious nature of the COVID-19 pandemic, we are implementing some new policies for camp to protect the health of our community. Please carefully read the new protocols below and let us know if you have any questions. As always we are available at [camps@pinewoodprep.com](mailto:camps@pinewoodprep.com).

### **OVERVIEW**

**As detailed below, Pinewood's Summer Camp will implement procedures to:**

- 1. Limit group sizes to accommodate social distancing;**
- 2. Keep groups separated from each other;**
- 3. Contactless drop-off and pick-up of campers;**
- 4. Limit movement of groups, including keeping groups in one location to the greatest extent possible for the duration of the camp;**
- 5. Implement enhanced cleaning and disinfecting protocols, including more frequent opportunities for staff/campers to wash their hands; and**
- 6. Screen staff and campers each morning for signs of symptoms, actively monitor them throughout the camp day and follow strict protocols for handling persons exhibiting symptoms of illness.**

### **PREPARATION OF FACILITIES AND STAFF**

- Enact enhanced cleaning and disinfecting protocols to better protect our community from COVID-19 and other infectious diseases;
- Train staff: Nurse Angela Billingsly will coordinate with Summer Camp management to train staff on identifying symptoms, protocols, and illness prevention as well as procedures for handling illness, exposure, and sanitation;
- Educate campers through an orientation session each week to educate, in an age appropriate manner, illness prevention, including, but not limited to, proper handwashing and social distancing; and
- Display posters at camp entrances, bathrooms and other locations around campus likely to have campers to reinforce handwashing and other illness prevention protocols.

### **HEALTH/SAFETY POLICIES AND PROCEDURES**

#### **Procedures for Preventing Illness**

- **Drop-off Procedures: Pinewood will use a contactless drop-off and pick-up for campers**

- a. Require parents dropping-off and picking-up campers to remain in their vehicles. Placards will be provided to be displayed in front windshields to identify campers being picked up;
  - b. Implement separate designated drop-off and pick-up locations per group;
  - c. Screen campers at drop-off and prevent any camper from entering who exhibits a temperature greater than 100.0 degrees, cough, shortness of breath, difficulty breathing, other respiratory symptoms, or, at least two of the following symptoms: chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell; and
  - d. Provide hand washing and/or hand sanitizer to campers as soon as practicable upon drop-off.
- **Hygiene Protocols**
    - a. Screen staff each morning before they begin work including taking their temperature;
    - b. Provide hand sanitizer stations for campers and require regular use;
    - c. Require campers to wash or sanitize their hands during each group restroom break, snack break, and meal break;
    - d. Prohibit campers from bringing any items to camp other than a change of clothes and, for those taking swimming lessons, swimwear and a towel.
    - e. Provide a separate designated space for each Camper to store personal belongings throughout the duration of the camp;
    - f. Train staff and campers about proper hygiene, handwashing and social distancing;
    - g. Provide masks or other personal protective equipment to workers as available and appropriate to the function and location of workers within the camp facility;
    - h. For campers taking swimming lessons, allow each group to swim only once per day and stagger swimming times to avoid crowding at the swimming facility; and
    - i. If camp facilities are also open to other visitors, prohibit contact between campers and the facility's other visitors and require sanitization before and after camp use of any such shared facilities.
  - **Cleaning Protocols**
    - a. Sanitize camp equipment after each group use;
    - b. Require workers to patrol camp areas to enforce the equipment sanitization policy and conduct additional cleanings during times when equipment is not being used;
    - c. Regularly and thoroughly sanitize all frequently touched surfaces throughout the operating hours in addition to the regular cleaning schedule. Shared restrooms will be sanitized no less than twice per day; and
    - d. Prohibit the use of camp facilities and equipment that are not able to be regularly sanitized.
  - **Social Distancing Protocols:**
    - a. Prohibit unnecessary visitors to camp activities and facilities;
    - b. To the extent necessary, limit groups to no more than twenty (20) persons, including workers and campers, in a space where all persons gathered cannot maintain at least six (6) feet of distance between themselves and any other person. The goal is maintain group size to no more than a ratio of nine campers to one staff member;
    - c. To the extent possible, keep the same workers and campers in the same group and assign them a specific location for the duration of camp. Ensure that the assigned space can accommodate a six (6) foot social distancing space for all the members of the group;

- d. Pinewood will, to the greatest extent possible, limit a group's movement to various other locations on campus;
  - e. Enforce social distancing between groups, prohibit gatherings, and prohibit congregating among campers belonging to different groups;
  - f. To the extent possible, allow only one group to use camp equipment at a time.
- **Lunch Protocols:**
    - a. Require campers to bring their own lunch and snacks with them to camp each day, with all such food items being in a sealed disposable lunch bag marked with the camper's name. Campers will be required to bring all food, condiments, utensils and napkins for their personal use. Encourage the use of disposable water bottles;
    - b. Require workers to wear gloves when helping campers open items from meals and snacks. Workers would also be required to wear masks if opening food or drink; and
    - c. Require the groups to remain separated for lunch times.

### **Procedures for Identifying and Handling Potential Sick Campers/Staff**

- Provide training to workers on how to identify symptoms of illness in campers, the proper processes for removing a potentially ill camper, and the infection mitigation procedures to perform in such an event;
- Require that any persons exhibiting a temperature greater than 100.0 degrees fahrenheit, cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, sore throat, or new loss of taste or smell at any time while at the summer camp shall be separated from the group immediately and must leave the camp facility as soon as practicable;
- Direct staff to have a telemedicine meeting with the Pinewood nurse to screen potentially ill staff members or campers for illness;
- Provide masks or other personal protective equipment to any camper or staff person exhibiting any symptoms stated above until such time as he/she has departed the property; and
- Provide an isolation area for sick workers or campers until they can depart the property;
- Require any worker or camper who has stayed home sick, been prevented from entering camp due to signs of illness, or been sent home during camp due to signs of illness, shall not be permitted to attend camp again until they have either had a negative COVID-19 test or have been fever and fever medication free for seventy-two (72) hours, other symptoms have improved, and at least ten (10) days have passed since symptoms first appeared.

### **Communication Protocols**

- Communicate with parents/guardians their responsibility in identifying symptoms in their children and keeping them away from camp for the safety of other campers and staff;
- Immediately notify parent/guardian if their child displays symptoms as described above; and
- Notify other parents/guardians if there is a positive COVID-19 test of a staff member or camper or if one of the campers in their child's group has been sent home due to symptoms listed above. The latter does NOT mean the student is necessarily infected with COVID-19. Rather, this notification would be provided to parents so that they have the opportunity to make an educated decision as to whether to continue to send their child(ren) to camp.