



**Important Updates to Morning and After School Care
COVID-19 Policy
PK3-Grade 5**

In order to provide a safer, more controlled environment for the students and staff in our extended care offerings, the following changes are now in effect:

1. On August 10-12, Pinewood Plus will only be available to faculty and staff children.
2. Starting August 13, all students attending morning Pinewood Plus and/or afternoon Pinewood Plus and/or the modified 3:10 Room must be preregistered for one week at a time. Weekly reservations are to be made through SignUp.com. Please click on this link: <https://signup.com/go/EqcaUss>
3. Drop-ins for morning/afternoon Pinewood Plus and the modified 3:10 Room will not be accepted.
4. Morning Pinewood Plus is \$25/week and is available 6:45 a.m. – 7:45 a.m. (Location to be determined.) For Thursday, August 13, and Friday, August 14, there will be a \$10 charge. Reservations are required and are only for periods of one week. Regardless of the number of days, if any, your child attends, you will be assessed \$25 for the week for which the reservation is made.
5. Afternoon Pinewood Plus is \$100/week and is available from 2:30 p.m.- 5:30 p.m. (Location to be determined) The 5:30 p.m. end-time allows for a thorough cleaning before the next day. For Thursday, August 13, and Friday, August 14, there will be a \$40 charge. Reservations are required and are only for periods of one week. Regardless of the number of days, if any, your child attends, you will be assessed \$100 for the week for which the reservation is made. If there is a day within a week for which Pinewood Plus is offered for a full day, there will be an additional charge.
6. A modified 3:10 Room will be available for families who have children in Lower and Upper School. The modified 3:10 Room will be offered as part of Pinewood Plus. The cost will be \$25/week. For Thursday, August 13, and Friday, August 14, there will be a \$10 charge. Reservations are required and are only for periods of one week. Regardless of the number of days, if any, your child attends, you will be assessed \$25 for the week for which the reservation is made. Lower School students (PK3-5th) will go to Pinewood Plus and will be picked up by an upper school sibling between 3:10 p.m. and 3:20 p.m. Room location to be determined.
7. Room location and grouping of children will depend on the number of students registered each week.
8. Staffing and room availability will not allow separation of individual grade levels (PK3-5th).
9. Upon arrival at Pinewood Plus, students will have their temperature taken.

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